

**Princeville at Hanalei Community Association  
Regular Board of Directors Meeting  
Princeville Community Center  
December 20, 2007**

**In attendance – Board Members Bob Doyle, Julie Schuller, Chris Spencer, Jean Ann Flaherty and Rohit Mehta, PHCA General Manager.**

**Excused: Tom Bartlett**

**The meeting was called to order at 5:15 pm.**

**I. Approval of Meeting Minutes**

**The Minutes of the November 15, 2007 were reviewed and amended with one revision. (A copy of the revised minutes will be distributed at the January 17<sup>th</sup> meeting for the Association and for Board Members' records.) Julie Schuller made the motion to approve the corrected minutes and Chris Spencer seconded the motion. The motion was passed.**

**III. New Business**

**A. Paperless Office Initiative**

**The General Manager shared with the Board a copy of a proposed contract with the local company that represents Dell and that offers what could be an upgrade to the current technology that is currently present in our Association Office. It was recommended that the Board support the staff in the transition to a paperless office. All documents arriving in the Association Office by mail or other delivery means would be scanned into the system so that they could be readily accessible and also stored in a more efficient manner. Chris Spencer inquired about the scanning of architectural plans which are larger than most documents and Rohit responded that such would be possible and exceptions could be made where necessary. If the contract were approved, the staff would be trained to manage the new system with the**

**assistance of Larry Kopesky. The expectation is that the new system would be in place and all appropriate personnel would be trained by the beginning of February. Then the staff would have the months of February through June to work out any bugs in this new system.**

**The Board agreed that Larry Kopesky and his company have a good reputation on the island of Kauai on the basis of the work he has done for other places of business. In answer to the question concerning the source of funds for this venture, Rohit said that the money would come from our reserves and is a capital investment for which there are funds. Other questions concerned the phrase “declined” as mentioned in two lines of the contract. There is no question that the warranty covers the hardware and Rohit will pursue the question of what services would be available from Larry Kopesky and at what cost. A motion was made by Chris Spencer and seconded by Julie Schuller that the Association move ahead with plans for this system once Rohit secures the clarifications needed.**

**The Board approved a new CDC member, Andrew Pendleton.**

## **II. Old Business**

**A discussion was held as to the results of the Ka Haku Road Assessment near Sandpiper. Rohit announced that the results are now posted on our website and are accessible by all. Julie Schuller asked that a letter be sent to the affected owners on Ka Haku.**

## **III. Other Business**

**A brief discussion was held concerning the holiday festivities for which the Committee was given credit. Approximately three hundred people attended the successful Community Tree Lighting ceremony and party at the Community Center on December 9<sup>th</sup>. Santa’s helpers were very effective with the pre-event publicity and the interaction with the guests, especially the children. The office will send “thank you” notes to the donors of the prizes for the first annual Exterior Building Decorating Contest for which the winners and the corresponding prizes were: Mr. & MRs. Dean Wilson (catered dinner at their home), Mr. & Mrs. Dean Stogner (two free nights at a local Wyndham Resort)and Jennifer Mc Kig ( a \$50 gift certicate at C. J.’s Restaurant).**

**Chris Spencer made the adjournment motion that was seconded by Julie Schuller . The meeting was adjoured by Bob Doyle at 6:02 p.m.**

**Respectfully submitted,  
Jean Ann Flaherty  
Recording Secretary**